



Upgrade Notice

**15-12-2010 11pm AEST
Automatic upgrade**

The upgrade will be performed automatically.

For queries relating to this upgrade, please email help@clickpos.com

NOTE: this notice is confidential and only to be viewed by clients that are actively using ClickPOS.

If you have received this notice in error, or no longer use ClickPOS, please email help@clickpos.com advising removal of your details from our mailing list.

Stock | Change Prices Screen Impact: Moderate

Affected: Stock Personnel



Change Purchase Prices in Stock and Sale

Supplier Invoice Number	<input type="text"/>	<input type="button" value="Search"/>
Packing List Number	<input type="text"/>	<input type="button" value="Search"/>
No Purchase Price	<input type="text" value="8/10/2010"/> To <input type="text" value="8/10/2010"/>	<input type="button" value="Search"/>
Product	<input type="text"/>	<input type="button" value="Search"/>
Phone Name	<input type="text" value="iPhone 4"/>	<input type="button" value="Search"/>

Improved Features:

You now have the ability to search via phone name in the 'change prices' screen

Navigation:

'Stock' – 'Change Prices'

Instructions for use:

You can perform searches for items in 'change prices' by using the new 'phone name' field.

Timesheet Maintenance | Delete Hours

Impact: Moderate

Affected: Administrative Staff



Employee Timesheet Maintenance

Time Sheet - Deletion

Select the Rep and Dates below then click "Search".

Select the items you would like to delete and click "Delete", the system will delete the Time Sheet details.

Rep	<input type="text" value="All Employees"/>	<input type="button" value="Search"/>
To	<input type="text" value="8/10/2010"/> From <input type="text" value="8/10/2010"/>	<input type="button" value="Search"/>

Improved Features:

You now have the ability to search for hours to delete via 'sales rep'

Navigation:

'Maintain' – 'Time Sheet' – 'Delete Hours'

Instructions for use:

You can search for hours to delete, specific to a certain sales rep and date range.

Stock | Search Stock

Impact: Moderate
Affected: Stock Personnel

[IMEI/Barcode](#) [Description](#) [Colour](#) [Consignment No.](#) [Status](#)

Improved Features:
Colour is now displayed in search results to help create a better understanding of a phones current inventory.

Navigation
'Stock' – 'Search Stock'

Summary
When searching a phone, the phones colour is now displayed in the results.

Accounts | Cust. Pay

Impact: Moderate
Affected: Financial Personnel



Income

Receivable Cust.Pay Search

Cust. No. 538
test



Date: 25/11/2010 

Account: Software  [Build Account](#)

Bank: Inpack  [Build Bank](#)

Payment Type: Account 

Reference No:

Amount:

Tax Incl: Yes No

Notes:





Navigation
'Accounts' – 'Receivable' – 'Cust Pay'

Summary
You cannot take customer payments if there are no outstanding invoices for that customer.

**If you still want to apply payments from a customer without an outstanding invoice, this must be done through 'Receivable'

Tariff Plan | Reconcile Revenue

Impact: Moderate
Affected: Financial Personnel

Addition/Deduction

	Amt:	Date Exp.	Received Amount	Date Rec.	Revenue From Carrier	Display on Invoice	Display Carrier Revenue on Invoice
<input type="text"/>	0.00	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	0.00	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	0.00	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Service Disconnect Date: Credit Note Number:

Notes

Navigation
'Maintain' – 'Tariff Plan' –
'Reconcile Revenue'

Summary
You now have an area on the edit screen of 'Reconcile Revenue' to add notes regarding that reconciliation.

Accounts | Statements

Impact: Moderate
Affected: Financial Personnel

Invoice	Order No.	Branch	Sale Date	Paid	Amount
10013270	100	Head Office	1/10/2010		\$99.95
			Total		\$99.95

Navigation
'Reports' – 'Finance' –
'Accounts outstanding 3-3-1' – 'View Statement'

Summary
Account statements now display the order number assigned to that customer's sale.

Reports | New Sales Report

Impact: Moderate
Affected: Financial Personnel

Daily Activity Report by Sales Rep no Tax(1-5-4)

Produce Daily Activity Summary (1-5-5)

Navigation
'Reports' – 'Sales' –
'Daily Activity Report Summary 1-5-5'

Summary
We have created a new sales summary report. This report is best compared to reports 1-5-1 and 3-1.

Daily Activity Report Summary(1-5-5)

Branch	Purch Price	Sale Price	Carrier Revenue	GP
Brisbane	\$1,705.90	\$2,288.90	\$0.00	\$583.00
Head Office	\$32,049.67	\$44,669.37	\$10,806.19	\$23,425.89
Melbourne	\$2,760.09	\$4,303.85	\$302.00	\$1,845.76
Sydney	\$95.00	\$99.95	\$0.00	\$4.95
Total	\$36,667.06	\$51,481.92	\$11,108.19	\$25,923.05

Pay Type	Pay Amt
Account 30day	-\$40.10
Cash	\$30,422.57
Cheque	\$332.76
Chop Suey	\$3,600.00
Closed	\$50,495.04
DEBIT	\$80.00
Direct Deposit	\$29.95
Eftpos	-\$1,453.76
MasterCard	\$30.00
Now Finance	\$570.00
Visa	\$169.95
Total	\$90,061.99

Card File | Account Contact

Impact: Moderate
Affected: Everyone

- 3.00.000 Maintain Card File
 - 3.10.000 Customer Details
 - 3.10.100 Edit a Customer
 - 3.10.120 Deny user from changing customers Inactive status
 - 3.10.130 Allow to change a customers On Account status
 - 3.10.135 On account customer selected when adding a new customer
 - 3.10.136 Disable Account Contact tab
 - 3.10.140 Allow user to Search Customer History
 - 3.10.200 Allow user to Delete a Customer
 - 3.10.300 Allow user to merge Customer contacts
 - 3.10.400 Allow access to Customer Upload Verify

Navigation

'Maintain' – 'System Admin'
– 'Usergroup Permissions'

Summary

We have created a new Usergroup permission to block access to the Account Contact tab in Customer Details/Card File.



Customer

Bill To

Extended

Ship To

Account Contact

Loyalty

Search

Security Message

Check to see if your administrator has given you rights to access this screen.

Administrator needs to change the following security settings in maintain user groups:

Disable Account Contact tab (Reference ID 581)

Users will see this message if the permission is turned on.

Maintain | Payment Types

Impact: Moderate
Affected: Everyone

Payment

Denomination

Add Payment

Payment Type

Account 30day

Administrator

Colour

Silver

BDM's

Order

0

Demo Group

This item is cash (Notes and Coins)

Yes

sales consultant

Base Rate %

0.00

Store Manager

On Account

Large Button

DPS

Credit Note

Zero Value

Reference is Mandatory

Edit

Clear

So in this case, only Administrators and BDM's can use the 30 Day payment type, all other user groups will not see the button.

Navigation

'Maintain' – 'System Admin' – 'Payment Types'

Summary

We have created a new set of tick boxes to decide which user groups can process which payment types.

Minor Fixes:

- When you apply sales rep commission and select 'Comm. Due' as 'no' no sales rep commission will be applied.

Please login to the test site to verify and test overall functionality of the new features and recent changes
<http://www.clickpos.net/login>

Company & User Login

Company login
Company :
Password:

User login
Username :
Password:

Login using barcode scanner & Staff ID
Enter your password, then use your barcode scanner to scan your staff ID card.
Password:
Scan Staff ID:

Company: myco
Company Password: myco
User: myco1 (through to myco9)
Password: password